

MINUTES
Of FOSS
16.05.2023 @ 1930hrs
Via Microsoft Teams

1. Present

Katie, Charlotte, Jo, Amy, Abby, Amelia, Lauren, Zoe C

2. Apologies

Zoe, Kelly and Charlie

3. Minutes Agreed and Actions from last Meeting

All agreed.

- 3.1** The cake sale on 24/04/23 was postponed due to bank holidays and teacher strikes.
- 3.2** The trip to the Roar Dinosaur Park in July for the Squirrels and West Stowe for the Hedgehogs and Owls will go ahead with FOSS contributing toward the transport costs.
- 3.3** Sing Up – FOSS to fund the annual subscription fee- Funds will be given in September 2023 for the new academic year.
- 3.4** The Indian Dance Workshop was held on Monday 15th May. The children's feedback was very positive and they all enjoyed it.
- 3.5** The local farm brought some lambs into school and the children enjoyed meeting them.

4. Easter Egg Hunt and Raisin' Money Feedback

- 4.1** The 2022 Easter Egg Hunt was held for 1 day at the village with a refreshments and Easter games – following the feedback that many people were disappointed that they could not attend the event due to other commitments.

The 2023 Easter Hunt was set up for 2 weeks over the Easter break, giving everyone an opportunity to participate. Entries were £1 (via cash box or online collection pot) and forms collected outside of the school by the public footpath. Letters were placed on stakes along with reusable plastic eggs along a set route (Map and route provided on the entry form) The letters found formed an anagram which were completed on the entry form and posted back into the box at the starting point.

Funds received in cash box (£31) and online collection pot of (£18.38) pot, totalling £49.38.

10 forms were returned from the school families with double the number from members of the public. 3 egg prizes were donated by Tesco Harford Bridges – with thanks.

However, no profits were made due to the high outgoing costs for resources to set up the egg hunt and lower than expected number of entries.

Feedback included that it was unclear to people where to collect entry forms, and perhaps more signage should be put out to make this clearer.

Suggestions, that it would be better to hold an Egg Hunt within the school grounds where children can get 'instant' prizes, but concerns were raised that this would not include the wider community. Or to revert back to a one day event during the Easter Holidays (not during the Easter Long Weekend)

- 4.2** Raisin' money took a total £82.52. Raisin boxes were donated by Tesco Harford Bridge. The fundraiser involved minimal organising and was very successful. The children were given a box of raisins each and asked to decorate the box over the Kings Coronation weekend and fill with any loose change. These were brought back to school and judged by Matt Walker where 3 prizes were given out – one for each class.

Due to its success, it has been suggested that a similar fundraiser should be repeated which could tie in with different events (Easter/Halloween) and to use alternatives to Raisin boxes ie Smarties tubes, Smint Boxes, Tic Tac tubs.

5. Fund Raising Requests

- 5.1** Overview of accounts;

Funds Received through events and Easyfundraising - £1812.16

Outgoing costs- £1325

£487 left in FOSS account

- 5.2** Outstanding Requests- Lyn requires £15 to buy 3 bags of compost to plant tomato plants. Kelly has offered to buy the compost. It has been suggested that Lyn could sell the tomato plants and profits made could be put in a pot the money to be used for gardening.

6 Year 6 Leavers update

14 leavers will be offered £25 a head. Year 6 parents will agree how to use the money which include personalised hoodies. They have discussed that an ice cream van could potentially come along to the end of the school. No profits will be made from this.

7 Sports Day Planning

Sports Day is planned for the Thursday 29th June.

In previous years, this has been a family event which included a morning fete run by the children, refreshments and cakes provided by FOSS, followed by a family picnic/ a pre paid BBQ. The races then took place in afternoon.

Suggestions and Actions for this year,

- Jam Jar Tombola Stall- Families can fill up a jar with items such as ie sweets, hairbands, Lego. The Tombola will be £1 for 3 goes and proceeds go to FOSS. All agreed. Kelly has volunteered to collect and organise the jars and run the stall on the day.
- Refreshments and Cakes provided by FOSS. All agreed. Katie to speak with Mrs Smith re: borrowing urns from village halls. Prices £1 per hot drink, 50p or £1 per portion of cake depending on the size, cakes need to run over lunch period to maximise selling. A reminder to be sent out to parents to bake and donate cakes, as last year, there were only 2 parents (Sam & Kelly) who provided cakes. Suggested that paper plates should be handed out as a reminder which can be also be used to document allergies/ingredients.
- BBQ- previously run by Stuart Purling who uses the coal BBQ from the Saxon Club. FOSS to support with the ordering forms/payments and handing out the burgers/hotdogs on the day. All agreed. Kelly has asked Stuart who has kindly offered purchase the supplies and to run the BBQ. Kelly will liase with Stuart regarding of cost for the food and create a pre order form to send out to families.
- Volunteers are required to help with refreshments, stalls and the BBQ. During the meeting 7 volunteers can attend the day and have offered to help.
- The event will be published on the Bulletin and Facebook, and committee members to spread the word.
- TBC- Katie to confirm with Matt regarding the structure for the day. Confirm a Food Hygiene Certificate is not required (if Stuart Purling holds one for the Saxon Club)

8 A.O.B

- 8.1** Request for funds to purchase compost for the school gardens from Lyn.
- 8.2** Zoe Ratcliffe will stand down in September so the AGM will vote for Secretary. It needs all 3 positions to (Chair, Secretary and Treasurer to function). Katie is available to discuss as are Zoe and Leanne.
- 8.3** Zoe C – there not many non-school uniform days throughout the year. There is opportunity for fundraising through non uniform days. eg wear you pyjamas day, Odd Socks Days; Sell seeds and then grow them for a competition eg, pumpkins, sunflowers – next year – vegetable monsters then made into soup with grandparents being invited in to share it.
- 8.4** Abby- Opportunity for FOSS to provide refreshments for the Year 6 leaving play and any other events, this would be for non-alcoholic refreshments due to licencing.
- 8.5** Amy- Recorded copies of the school play could be sold to parents- Safeguarding and Parental Consent will need to be acquired.

Date of next meeting: AGM in September, potentially one will be in July. Katie will confirm closer to the time.

Agreed/Signed Dated23