

MINUTES of FOSS AGM
04.10.23 @ 1930hrs
Held at Saxlingham Nethergate School

1. Present

Katie, Leanne, Jo-Lin, Charlotte, Zoe C, Ruth, Amy, Kelly

Apologies

Rebecca, Hayley, Aysche, Amelia, Lauren, Holly, Erica, Charlie, Adelaide

2. Minutes Agreed and Actions from last Meeting

All agreed.

2.1 Sports Day was postponed twice due to the weather. Although the races did go ahead on the Monday 17th July, we were unable to hold the planned events on the actual day- Jam Jar Tombola, Refreshments and BBQ. As the BBQ orders were pre-paid, many parents donated these funds to FOSS- We would like to thank all of those for their kind donations.

2.2 The Year 6 leavers received a wonderful send off, with the funds provided by FOSS they all received a personalised hoodie and lots of other treats organised by the parents. The Jam Jar Tombola was held at the end of term water fight and was very successful, the children all enjoyed having a go and we raised £84.

3. Chairs Report 2022/2023

Read by each committee member present. All in agreement and pleased with the fundraising achievements throughout the academic year 22/23 despite limited funds. The report should be sent out to all parents to highlight FOSS's achievements and importance of fundraising for the school.

4. Treasurers Report 2022/2023

Review of the report: Total income- £2278.82
Total Expenditure- £5043.35
Balance @31/08/23- £1126.95

All in agreement and pleased with the funds raised during the events held during 2022/23, despite the large expenditure due to funds being released for the Climbing Frame. This has meant that we have started this academic year on a low balance. Easyfundraising continues to provide effortless funds to FOSS- £254.18 in total and we will continue to encourage parents to sign up and shop via Easyfundraising.

5. Election of Committee Members 2023/2024

Zoe Ratcliffe stepped down as Secretary. We would like to thank her for all hard work.

Katie Lightfoot re-elected as Chair

Leanne Mulley re-elected as Treasurer

Jo-Lin Fearn elected as Secretary

Votes for all positions were unanimous with 7 votes in favour.

6. Meeting Dates for 2023/2024

Scheduled meeting dates as follows; Wednesday 15th November (via Teams), Monday 15th January (via Teams), Tuesday 5th March (School), Wednesday 15th May (School) June/July Meetings TBC. Dates confirmed and communicated in advance.

7. Funding Objectives for 2023/2024

7.1 School have requested fund of £100 per class (£300 in total) for the purchase of resources to create a suitable Reading Area for the children within their classrooms.

The committee have discussed, voted and agreed that FOSS are willing to contribute £70 for each class and any additional funds needed should be raised by the children in school. This could include book sales from donated books and sponsored activities.

7.2 Request for benches/seating for The Outside Learning Area so that learning could be brought outside in the warmer months. These would have to be durable and weatherproof with a possibility of providing waterproof sail.

Voted and all in agreement in principle, pending on quotes.

- 7.3 It has been noted that due to the low starting balance starting this academic year, there may be insufficient funds for this year's Christmas Party/Surprise, therefore, the funds raised this term will go towards resources for the reading areas.

8. Proposed Fundraising Schedule and Ideas for 2023/2024

8.1 Autumn Term

- **Rudolph Cards**, forms to be given to school and designs to be completed by the children in school. It has been suggested that we could look into Calendars for next year.
- **Halloween Bake Sale**. See 9. for details.
- **Halloween Hair Day**. See 9. for details
- **Christmas Party**. See 10. for details.
- **Christmas Surprise**. See 10. for details.

8.2 Spring Term

- **Regifting Raffle** in January. Details will need to be sent out prior to Christmas as a reminder to parents to keep hold of unwanted gifts.
- **Valentines Bake Sale** in February
- **Easter Egg Hunt**. We will re-introduce the Easter Egg Hunt from last year, using the same format and running it over a 2-week period. It has been advised that the event needs to be advertised earlier and wider.
- **April Bake Sale**

8.3 Summer Term

- **Saving with Smarties**. Following the success of Raisin' Money, we will follow the same idea for a competition using smarties tubes. More detail to be discussed.
- **Sports Day**. Date TBC. A family friendly event to be held, including a BBQ and Refreshments and Cake provided by FOSS.
- **Father's Day Fun Run**. Sunday 16th June. It has been proposed that a Father's Day Fun could take place on the morning of Father's Day. A small donation is required to enter, and Dads and their families can run a set route around the playing field. Obstacles or Colour Run could be included. More detail to be discussed.
- **End of Term**- The Jam Jar Tombola was a success last year. This could feature during the end of term celebrations after school at the playing field. An ice cream van and Saxon Bar arranged for refreshment (non-profitable to FOSS)

9. The Halloween Bake Sale and Halloween Hair Day

Bake Sale- Proposed for Wednesday 18th October after school. Jo to get plates sent out approximately a week before. Date TBC

Halloween Hair Day- Proposed date of Tuesday 31st October- £2 suggested donation- prizes for best male and female in each class- a member of staff will be confirmed to judge. Jo and Leanne to take donations at the school at gate. Amy to design a poster to advertise the event.

10. Christmas Party and Christmas Surprise

Christmas Party- Proposed dates- Tuesday 12th, Wednesday 13th or Friday 15th December. Discussed and agreed the price per ticket should be higher than last year to cover costs for entertainment and refreshments for the children. Vote 5/7 for £4 per child. The children enjoyed the entertainers 'Go Awesome' last year, Leanne to secure date.

Christmas Surprise- Katie to confirm with Claire Smith regarding Santas visit during the last week of term.

11. AOB

The committee have acknowledged that due to the current economic climate, the costs/donations to participate in some FOSS events may be an issue for some families and parents may feel discouraged for their child/ren to participate. Therefore, for all future events, FOSS will state a 'suggested' donation. Parents are not obliged to pay the full amount suggested and no child will be discriminated or excluded from FOSS events.

Date of next meeting: Wednesday 15th November via Microsoft Teams.

Agreed/Signed Dated23